

**COURT OF COMMON PLEAS
COUNTY OF FAYETTE
14th JUDICIAL DISTRICT
JUVENILE PROBATION OFFICE
FIRST FLOOR – FEDERAL BUILDING
34 WEST PETER STREET
UNIONTOWN, PENNSYLVANIA 15401
PHONE: 724 / 430 - 1223
FAX: 724 / 430 – 2085**

Fayette County Juvenile Court Community Service Work Site Agreement

The purpose of Fayette County Juvenile Court Community Service Program is to hold youthful offenders accountable for the delinquent acts that have prompted their referral to the Juvenile Court. Children who are under the supervision of the Court are required, as part of their disposition, to perform a set number of hours of community service as a means of repaying the community for their misbehavior and also as an outward sign of accepting responsibility for their actions.

The Juvenile Court, through the Probation Department, utilizes a wide variety of groups, agencies, and organizations (Site) to assist in providing a vehicle for youthful offenders to meet their community service requirement.

In order to operate a program such as this in a safe and efficient manner the Juvenile Court, through the Probation Department, and the community service Site agree to the following:

Juvenile Probation Office

The Juvenile Probation Office (JPO) agrees to screen clients for the community service program and assure that they are not less than fourteen (14) years of age at the time their community service is to commence, and that the child is physically and emotionally capable of functioning at the Site without jeopardizing the health, safety, and well being of themselves or others.

The JPO will obtain a Community Service Contract (Contract) signed by the juvenile and his / her parents or guardians which reflects their willingness and ability to participate in the assigned community service activity.

At the request of the Site, the JPO will provide a verbal description only of the nature and circumstances which led to the child's current involvement with the Juvenile Court. The JPO will not provide the Site with written information or permit the Site to inspect the child's records as governed by 42 Pa. C.S. 6301, Inspection of Court Filed and Records.

The JPO will provide prompt assistance to the Site in addressing issues with the child as it pertains to inadequate performance, tardiness or absenteeism, or poor cooperation.

The JPO, through the Center for Juvenile Justice Training and Research, will maintain a primary / secondary insurance policy on the child that will cover the child's medical expenses resulting from an accident or injury while the child is engaged in an authorized community service activity.

The JPO, through the County of Fayette, will maintain a liability insurance policy that will insure the activities of the professional staff of the Juvenile Probation Office for their actions or activities as it applies to the within Community Service Program and also provide coverage for any accidental damages or injuries that the child may cause while participating in an authorized community service activity at the Site. **It should be noted that the Site would not be included as an additional named insured on the County's liability insurance policy.**

Community Service Site

The Site agrees to provide direct supervision over children assigned to perform community service at their location. The Site also agrees to provide a safe environment whereby the child can perform their community service requirement and to assign tasks to the child that meet their abilities and which do not conflict with the Child Labor Laws of Pennsylvania, an abstract of which are attached hereto.

The Site agrees to maintain accurate records as it pertains to the child's attendance and hours of community service performed and report the same to the Probation Department when requested.

The site supervisor agrees to provide an orientation that will describe and or demonstrate to the child what duties will be required of them while performing community service at the Site.

The staff at the Site agrees to treat the children assigned to them for community service in a cordial manner, or in such a manner that will make the experience a positive one for all parties involved.

The Site agrees to promptly advise the Probation Department of any unusual occurrences or problematic behaviors involving the child assigned to them for community service, with said reports to be forwarded to the child's supervising probation officer or the Community Service Coordinator.

The Site agrees to maintain complete confidentiality as to the reason for the child's current or prior involvement with the Juvenile Court.

The Site agrees to maintain liability insurance coverage in a sufficient amount to protect its interests in the event of a claim for injuries to be made by the child, his parents or guardians resulting from negligence on the part of the Site.

Signature - Community Service Site Representative

Date

Signature - JPO Community Service Coordinator

Date

Fayette County Juvenile Court Community Service Work Site Agreement

(Please complete and return with your signed Community Service Work Site Agreement)

Name of Organization: _____

Mailing Address: _____

Telephone No:

Primary: _____

Secondary: _____

Name of organization's President, Board President, or Chairperson or primary person in position of authority.

Name

Phone: _____

Name of Community Service contact person:

Name

Phone: _____

Please describe the nature of your organization's activities:

- Government Private Not for Profit Civic Organization
 Religious Organization Fire Department Animal Shelter

Other: _____

Liability Insurance Information

Name of Company: _____

Policy Number: _____

Financial Limit _____