

## EARLY INTERVENTION SERVICE COORDINATION SUPPORT PLAN

Service Coordinators perform a variety of roles and responsibilities. I am your primary contact in Early Intervention. Below are just some of the activities I can help you with:

- Notify you of opportunities to participate in *community activities and events with other children and families*. Your Service Coordinator will provide you with information about events in your area.
- Inform you of *community resources* that may benefit you and your family, including MA Loophole for children with Third Party/Private insurance.
- Make sure you know about local support groups and parent networks.
- Screen and track children who are at-risk for developmental delays.
- Coordinate initial and ongoing evaluations and assessments of your child and family.
- Facilitate and participate in the development, implementation and reviews of your Individualized Family service Plans (IFSP).
- Assist you in identifying available service providers and facilitate communication with and between you and your service provider. SC will make Statewide Provider list available upon request. Also available at [www.education.pa.gov](http://www.education.pa.gov) (search Statewide Provider List)
- Coordinate and monitor the delivery of early intervention services.
- Monitor progress of your IFSP outcomes on a quarterly basis.
- Inform you of your *rights and procedural safeguards* in early intervention as well as availability of advocacy services.
- Assist you in dealing with medical and health services your child needs or is receiving.
- Facilitate the development of a *transition plan* as part of the IFSP.
- Parent support available through Parent to Parent (1-888-727-2706 or [www.parenttoparent.org](http://www.parenttoparent.org))
- Additional information and training is available on the EI Portal (<http://portal.eita-pa.org>)
- Additional information available at [www.FCBHA.org](http://www.FCBHA.org)
  - Follow menu path: Early Intervention—Links and Resources--Resources
- Other services that include: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

I will review this plan with you at least every 90 days. In the meantime, if there is anything you have questions about, need information on or just need to talk, please contact me.

Service Coordinator's name: \_\_\_\_\_

Supervisor's name: Danielle Paschke/Kerry Smith

Phone Number: 724-430-1370

Child's Name: \_\_\_\_\_

Parent/Caregiver/Surrogate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 2/22/16